



## Queenscliff Football Netball Club

### Code of Conduct - Child Safeguarding and Wellbeing

This Code of Conduct outlines appropriate standards of behaviour by adults towards children and young people and aims to protect children and young people and reduce any opportunities for abuse or harm to occur. It provides everyone involved in QFNC with guidance on how to best support children and young people and how to avoid or better manage difficult situations.

All people involved in QFNC's activities, including coaches, officials, volunteers and parents are responsible for supporting and promoting the safety, wellbeing and empowerment of children and young people by:

- Adhering to our Child Safeguarding Policy, this Code of Conduct and other Club policies
- Encouraging children to 'have a say' and participate in all relevant organisational activities where possible, especially on issues that are important to them
- Taking all reasonable steps to protect children and young people from abuse
- Treating everyone with dignity and respect, including listening to and valuing their ideas and opinions
- Welcoming all children and young people and their families and carers and being inclusive
- Respecting the cultural, religious and political differences and acting in a culturally sensitive way particularly when engaging Aboriginal and Torres Strait Islander children and young people or children and young people from culturally and linguistically diverse background and those with a disability
- Modelling appropriate adult behaviour
- Listening to children and responding to them appropriately
- Reporting and acting on any breaches of this Code and treating all complaints or concerns appropriately, seriously and with respect.
- Complying with our guideline on physical contact with children and young people to:
  - Always maintain appropriate boundaries
  - Minimise physical contact
  - Maintain physical boundaries
  - Avoid being alone with a child
  - Respect emotional boundaries
  - Do not get into relationships with those you're coaching
  - Keep social boundaries outside of clubs
- Working with children and young people in an open and transparent way – other adults should always know about the work you are doing with children
- Respecting the privacy of children and young people and their families, and only disclosing information to people who have a need to know.

<b>Version number:</b> 2023-01	
<b>Approved by:</b>	
<b>Date:</b> 16 January 2023	
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<b>Next Review date:</b> 1 February 2024	
<b>Policy Owner:</b> QFNC Child Safeguarding and Wellbeing Officer	

Queenscliff Football Netball Club staff and volunteers **MUST NOT:**

- Seek to use children or young people in any way to meet the needs of adults including:
  - Show or share sexually suggestive material to a child or young person in any form such as e-mail, text, movie, sound, or picture file
  - Hold, kiss, cuddle or touch a child or young person in an age/culturally inappropriate manner or, in a manner considered inappropriate by reason of the nature of the occasion/program/activity/event, except for appropriate touch, for example to comfort distress, injury.
  - Take or publish unauthorized photos, movies or recordings of a child or young person, including online without parental/guardian consent
- Ignore or disregard any concerns, suspicions or disclosures of child abuse
- Use prejudice, oppressive behaviour or language with children or young persons
- Engage in rough physical games
- Discriminate on the basis of age, gender, race, culture, vulnerability or sexuality
- Initiate unnecessary physical contact with children or young people or do things of a personal nature that children or young people can do for themselves, such as toileting or changing clothes
- Develop 'special' relationships with specific children or young people or show favouritism through the provision of gifts or inappropriate attention
- Have unauthorised contact with children and young people online or by phone.
- Ignore or disregard any concerns, suspicions or disclosures of child abuse

I understand that if I breach the QFNC Code of Conduct I may receive a warning or be stepped down from my role within the Club. I acknowledge my responsibility to immediately report any breach of this code or allegations of child abuse to the Club President or nominated contact officer.

NAME: \_\_\_\_\_

DATE: \_\_\_\_/\_\_\_\_/\_\_\_\_

SIGNATURE: \_\_\_\_\_